

REBECCA WASHBURN

becca.k.washburn@gmail.com ♦ <http://www.rkwashburn.com>

EDUCATION

Emerson College (09/2015 - present)

Currently enrolled and progressing toward MFA in Popular Fiction Writing and Publishing

3.50 GPA

Temple University (B.A. in Communications, 01/2014)

School of Media and Communication

Cum Laude

Dean's List (Spring 2010, 2012, 2013, Fall 2013)

3.65 GPA

Minors in English and Political Science

WORK EXPERIENCE

- ❖ Advertising Specialty Institute *(215) 953-4000*
 - Electronic Editor *09/2016-present*
 - Maintains, updates, and edits client data in large advertising product database. *12/2014-05/2015*
 - Assisted tutoring of international teammates. *Trevoze, PA*

- ❖ Wonder *04/2015-05/2016*
 - Online Research Consultant
 - Researched academic and industry-related information in response to client's questions

- ❖ HAVIC, Linguistic Data Consortium *(215) 898-0464*
University of Pennsylvania *02/2014-01/2015*
 - Data Scout *Philadelphia, PA*
 - Assisted in collection and entry of online audio-visual data for project development

- ❖ BOLT, Linguistic Data Consortium *(215) 898-0464*
University of Pennsylvania *08/2014*
 - Data Scout *Philadelphia, PA*
 - Assisted in collection and entry of online textual data for project development

CERTIFICATIONS

Intermediate Excel, 2010

Bucks County Community College

Advanced Excel, 2010

Bucks County Community College

SKILLS

- ❖ Proficiency with both Mac and Windows platforms
- ❖ Proficiency with Microsoft Office and Adobe Creative Suite (InDesign, Photoshop, Illustrator)
- ❖ Basic to intermediate HTML experience
- ❖ Experience with CMS platforms (Wordpress, Drupal)